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***Progress Report***  
***January - June 1996***

Prepared by:

International Training Network (Philippines)  
for Water and Waste Management  
June 1996

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International Training Network (Philippines)  
Balara, Quezon City

**Progress Report**  
*January-June 1996*

**I. Introduction**

ITN has been given a 2-year financial support by the Government of Netherlands thru the Royal Netherlands Embassy for its Phase II operations. ITN Phase II is a take off from a project status to a legal body that could be self-sustaining but still within its mandate of capacity building in the water and sanitation sector.

This report covers the achievements of the first six months of ITN Phase II and the general plans for the next six months. It also includes a forward-looking assessment of the challenges for the next five years.

**II. Background**

During the International Drinking Water Supply and Sanitation Decade (1981-1990), drinking water was made available to 1.2 billion people and 770 million people gained access to safe sanitation. In the Philippines, about 84% of total households had access to safe water and about 71% of households have sanitary toilet facilities (DOH Report 1994). This still implies that about 11 million Filipinos do not have access to safe water supply and a staggering 19 million Filipinos do not have sanitary toilet facilities.

The passage and approval of the Local Government Code of 1991 transferred power and authority from the Central Government to the Local Government. The law identifies a leading role for the Local Government Units (LGUs) at the Provincial and Municipal Levels. Administratively, the LGUs fall under the Department of Interior and Local Government (DILG); thus, its role in development activities was also expanded.

In the water and sanitation sector, the institutional implications of the Local Government Code are very significant as other Departments, particularly the Department of Public Works and Highways (DPWH) and the Department of Health (DOH) had so far shouldered much of the responsibility for sector development. NEDA Board Resolutions Nos. 4 and 5 of 1994 confirmed that the Local Government Units have the lead in water and sanitation development. The resolutions also introduced the concept of private sector participation. The National Water Crisis Act 1995 recognizes the deteriorating conditions in the water supply and sanitation sector, and identified means to accelerate the process of privatization, particularly of the larger water systems such as the water districts.

In the 1980's, responsibility for sectoral development was divided among several organizations:

- The National Water Resources Board is responsible for coordination of water resources development and management including water supply.
- The Department of Public Works and Highways provides basic level 1 service (point source system) to small rural communities.
- The Local Water Utilities Administration supports water supply and sewerage development of provincial centers outside Metro Manila. The reorganization in 1987

tasked LWUA with the responsibility for larger rural communities with levels 2 (communal faucet) and 3 (house connections) service.

- The Metropolitan Waterworks and Sewerage System is responsible for water supply and sewerage service in Metro Manila and adjoining towns.
- The Department of Public Health (DOH) is responsible for the promotion of sanitation and monitoring of drinking water quality.
- The Department of Interior and Local Government has the mandate of strengthening local autonomy and institutional capacity for the delivery of basic services, including water and sanitation.
- Management of water supply facilities is the responsibility of local water districts or communities through the BWSAs.

This kind of sectoral organization resulted in fragmentation in the delivery of services in the sector.

**The objectives of the sector are:**

- 1) To provide reliable and safe water supply that is easily accessible to the majority of the household within the shortest time practicable in a cost-effective manner;
- 2) To increase sanitation and sewerage service coverage; and
- 3) To institutionalize the delivery of services

**Sector policies include**

- 1) The promotion of self-reliance in projects;
- 2) Organization of users into local water districts and barangay water and sanitation associations (BWSAs);
- 3) Emphasis on cost-recovery and cost-sharing;
- 4) Integration of water supply, sanitation and hygiene education;
- 5) Safeguarding water quality; and
- 6) Promotion of sanitary practices

In response to the clamour for much-needed reform in the sector, the President of the Republic convened a Water Summit in December 1994, resulting in a new policy and strategy framework plan for water resources and sanitation development.

This sectoral plan lays down the following policy statements and strategy thrusts:

**Policy 1:**

Decentralized, coordinated and efficient management of water resources shall be pursued.

*Main strategy:*

A coordinating entity that will formulate policies on water resources development, regulation, utilization and conservation shall be created/strengthened at the shortest time possible.

Planning, management and regulation shall be decentralized at the water regions/basin-wide levels.

**Policy 2:**

Investments in water resources and sanitation development would be based on local initiative.

*Main strategy:*

A greater participation of LGUs, NGOs and private groups in sector development will be facilitated.

**Policy 3:**

Environmental protection should be the prime consideration in water resources development.

*Main strategy:*

Management of the resource shall integrate quality and quantity concerns.

These new policies and strategies shifted the locus of action in the sector from national agencies to the local government units and the private sector.

**Institutional Capacities in the Sector:  
Training, Information Documentation And Dissemination, And Research**

The Development Plan for ITN (Philippines) 1995-2000 describes and identifies opportunities for institutional capacity-building to deliver water supply and sanitation services to unserved communities. The Plan underscores the need for institutional capacity-building in the sector, based on the following observations:

- While the mechanisms for coordination and consultation were provided for at the national offices level, these mechanisms seem not to work at the local implementing levels where they are most needed.
- The decentralized implementation of basic services program under the local government levels highlights the need to develop implementation capacity at local government levels.
- The focus on the provision of physical facilities rather than services have led to less emphasis on the sustainability of projects particularly on operation, repair and maintenance.
- Funding for institutional support activities like community organization, training of local institutions IEC materials were not included in the Water Supply Sewerage and Sanitation Master Plan (1988-2000).

There have been several initiatives toward the promotion of a community-managed approach to rural water supply and sanitation projects. However, support activities have been confined to the provision of so-called "hardware" or water supply and sanitation facilities. The institutional development aspect of building such a structure has not been given due attention. Training, research and information on community organizing as well as on the operation and maintenance of the systems have been intermittent, isolated and inadequate. In the evaluation of the OECF-assisted RWs I and II, it was established that only 10% of the sub-projects have organized

BWSAs. Development Plan affirmed that there is a demand for training, research, information that will facilitate the installation and maintenance of community-managed Level I systems in unserved areas. It is this gap that ITN is addressing.

ITN's concept of capacity-building for community-managed water and sanitation systems is in line with sectoral policies and strategies. By building capacities of implementing organizations to institutionalize community-managed water and sanitation systems, ITN hopes to contribute to the operationalization of sector policies and objectives of providing services to unserved communities. Its continued operations will contribute to the 1994 Water Summit Policy and Strategy Framework through:

- Strengthening the network concept and its full operationalization within the context of WATSAN sector requirements;
- Strengthening institutional collaboration at the national, regional and local government unit levels to ensure the synchronized delivery of technical and institutional services to WATSAN Project areas;
- Institutionalizing beneficiaries active involvement in the planning, construction and subsequent operation and maintenance of WATSAN facilities;
- Mobilize private sector/non-government organizations to effectively participate in WATSAN activities; and
- Improving further the national government's investment planning efforts for WATSAN concerns.

#### **IV. OBJECTIVES FOR 1996**

ITN (Philippines) will work for the realization of objectives identified in the proposal for ITN Phase II which was submitted to the Government of the Netherlands. For 1996, ITN will accomplish the following:

- expand the Network's membership and propagation of the ITN concept at the regional level;
- enhance its credibility within the sector to conceptualize, implement and disseminate learnings derived from research studies responsive to Sector needs;
- provide individuals, LGUs, NGOs, GOs and Academe with varied opportunities to share, discuss, agree and collaborate on key operational strategies for development of the water supply and sanitation sector;
- develop, test and package different types of capacity-building programs addressed to the needs of project management organization, local government personnel and beneficiaries of water supply and sanitation projects and programs;
- provide the sector with advisory and technical services for the preparation, implementation, monitoring and evaluation of water supply and sanitation projects

#### **V. EXPECTED OUTPUTS**

Given the objectives, the Network Center is expected to produce the following for 1996:

Established the three regional hubs for Luzon, Visayas and Mindanao;

Conducted organizational diagnosis of the regional networks, developed and implemented training programs to establish institutional capacity;

Disseminated information on the water supply and sanitation through the ITN Newsletter, press releases and conferences;

## VI. STRATEGIES AND ACTION PLANS

Strategies	Action Plans
<p>1. Consolidate and strengthen existing Network membership and gradually expand to local rather than national organizations</p>	<ul style="list-style-type: none"> <li>• strengthen the current membership by building consensus among the PIs on the new VMGO;</li> <li>• define the PIs' resource commitments to shared activities of the Network;</li> <li>• organize and mobilize network members to form working groups to draw and direct the network programs along the core functional areas of the Network;</li> <li>• expand the network concept to rural areas by setting up regional hubs for water and sanitation;</li> <li>• expand the network by building local-area networks of rural organizations around the regional hubs.</li> </ul>
<p>2. Create a Training Core Group and a pool of Capacity-Building experts to develop PI/Client institutions capabilities for WATSAN services delivery.</p>	<ul style="list-style-type: none"> <li>• conduct an organizational diagnosis of PIs and other client institutions to determine needs for training and other development interventions;</li> <li>• design and test various development interventions to increase organizational effectiveness of watsan institutions;</li> <li>• develop or improve technical and other operating manuals for managing watsan projects and operating, maintaining and ensuring effective use of watsan services;</li> <li>• reproduce and distribute appropriate training materials to strengthen regional hubs capabilities to manage and deliver watsan capability-building programs;</li> <li>• prepare an adaptation of training modules for project management and community participation for watsan;</li> <li>• procure relevant books and other literature to strengthen PI/hubs capabilities for delivery of watsan services.</li> </ul>

<p>3. Identify the research agenda of the sector and develop research proposals to work on priority learning agenda.</p>	<ul style="list-style-type: none"> <li>• conduct a consultation workshop to identify sector research requirements;</li> <li>• develop and implement action-research projects to feed the sector with learnings to improve delivery of watsan services;</li> <li>• document organizational processes, both at the LGU and beneficiaries levels which will enhance sustainability of the project;</li> <li>• develop case studies and policy papers which can be presented to sector professionals, LGUs, NGOs and donor groups for discussion and further sector development.</li> </ul>
<p>4. Prepare a market development program to offer the available technical expertise and other services of the Network to donor/lending groups and other consultancy firms supporting water supply and sanitation.</p>	<ul style="list-style-type: none"> <li>• conduct an inventory of all available technical expertise, programs and services offered by PIs on watsan;</li> <li>• activate and sustain the database of professional experts and other organizations working on watsan;</li> <li>• develop promotional materials to increase awareness of target groups for ITN's services and its environmental concerns;</li> <li>• package and distribute to interested groups the union catalogue containing all bibliographic entries of reference materials;</li> <li>• contribute feature articles on latest sector developments to leading newspapers and other ITN centers;</li> <li>• prepare and release newsletters containing sectoral news and ITN accomplishments;</li> <li>• develop project proposals for funding by External Support Agency</li> </ul>

VI. ACCOMPLISHMENTS

Area	1996 Targets	Accomplishments	Remarks
<p><b>Institutional Development</b></p>	<ul style="list-style-type: none"> <li>• coordination and assessment visits to 18 PIs</li> </ul>	<ul style="list-style-type: none"> <li>• 13 PIs have been visited</li> </ul>	<ul style="list-style-type: none"> <li>• (see matrix 1 for result of visit)</li> </ul>
	<ul style="list-style-type: none"> <li>• formation of regional hubs</li> </ul>	<ul style="list-style-type: none"> <li>• spadework in Luzon and Visayas</li> </ul>	
	<ul style="list-style-type: none"> <li>• organizational development:                             <ul style="list-style-type: none"> <li>- General Assembly</li> <li>- By-Laws revision</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• scheduled for November</li> <li>• review is ongoing at the NC</li> </ul>	



	<ul style="list-style-type: none"> <li>NCC expansion to include additional:                     <ul style="list-style-type: none"> <li>- 1 NGA</li> <li>- 1 Academic Inst.</li> <li>- 1 ESA</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>coordinated with NEDA</li> <li>coordinated with RWSG-EAP</li> </ul>	
	<ul style="list-style-type: none"> <li>NC expansion:                     <ul style="list-style-type: none"> <li>- Proj. Dev. Officer (PDO)</li> <li>- Research Assistant (RA)</li> <li>- Librarian</li> <li>- Admin. Assistant</li> <li>- Finance Officer (FO)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>except for the FO, all were hired last May</li> <li>FO to be hired by August 15</li> </ul>	<ul style="list-style-type: none"> <li>selection of FO was done by Optima, PDO and Internal Auditor</li> </ul>
	<ul style="list-style-type: none"> <li>staff development:                     <ul style="list-style-type: none"> <li>- team-building,</li> <li>- assessment and planning workshop</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>team building held April 17-20</li> <li>APW scheduled in November</li> </ul>	
	<ul style="list-style-type: none"> <li>Activation of PI working groups (Research WG, Training WG, Marketing and Project Development WG)</li> </ul>	<ul style="list-style-type: none"> <li>WGs formed with specific workplans</li> </ul>	<ul style="list-style-type: none"> <li>Research WG:                             <ul style="list-style-type: none"> <li>coordinator:                                     <ul style="list-style-type: none"> <li>- PARTCO</li> </ul> </li> <li>members:                                     <ul style="list-style-type: none"> <li>- XU, TSTF, UP/E, NU, DOH-EHS, UP/PH</li> </ul> </li> </ul> </li> <li>Training WG                             <ul style="list-style-type: none"> <li>Coordinator                                     <ul style="list-style-type: none"> <li>- LWUA</li> </ul> </li> <li>members                                     <ul style="list-style-type: none"> <li>- JVO, TIP, EMB, USC-WRC</li> </ul> </li> <li>Mktg. and Proj. Devt. WG                             <ul style="list-style-type: none"> <li>Coordinator                                     <ul style="list-style-type: none"> <li>- UP-SURP</li> </ul> </li> <li>Members:                                     <ul style="list-style-type: none"> <li>DPWH, SLU, KKMK, DILG</li> </ul> </li> </ul> </li> </ul> </li></ul>
<b>Info. Documentation and Dissemination</b>	<ul style="list-style-type: none"> <li>500 additional entries for the UCD</li> </ul>	<ul style="list-style-type: none"> <li>40 additional entries to date</li> </ul>	<ul style="list-style-type: none"> <li>Library system was revised from Gemini to CDS-ISIS</li> </ul>
	<ul style="list-style-type: none"> <li>experts and institutions database</li> </ul>	<ul style="list-style-type: none"> <li>Data collection is on-going among the PIs</li> </ul>	
	<ul style="list-style-type: none"> <li>3 newsletters for the year</li> </ul>	<ul style="list-style-type: none"> <li>1 issue with a distribution list of 2000</li> </ul>	<ul style="list-style-type: none"> <li>Generated additional funding from UNICEF to expand newsletter</li> </ul>

	<ul style="list-style-type: none"> <li>• Press release and photo exhibit and WATSAN trivia on TV</li> </ul>	<ul style="list-style-type: none"> <li>• Still being conceptualized</li> </ul>	
	<ul style="list-style-type: none"> <li>• Packaging of ITN's training courses</li> </ul>	<ul style="list-style-type: none"> <li>• Reset to last quarter</li> </ul>	
	<ul style="list-style-type: none"> <li>• Accreditation of 3 ITN training programs by LGA</li> </ul>	<ul style="list-style-type: none"> <li>• CSC accreditation of ITN as a training institution and all its training programs</li> </ul>	<ul style="list-style-type: none"> <li>• CSC accreditation is a prerequisite to LGA accreditation</li> </ul>
<b>Training</b>	<ul style="list-style-type: none"> <li>• Formation of training core groups</li> </ul>	<ul style="list-style-type: none"> <li>• 5 PIs grouped together in the TWG</li> </ul>	
	<ul style="list-style-type: none"> <li>• Development of manual for trainers</li> </ul>	<ul style="list-style-type: none"> <li>• On-going with the UNDP-PHI project</li> </ul>	
	<ul style="list-style-type: none"> <li>• TNA of PIs</li> </ul>	<ul style="list-style-type: none"> <li>• Coordinated with PI visit</li> </ul>	(refer to matrix)
	<ul style="list-style-type: none"> <li>• Orientation of regional hubs and training of regional trainers</li> </ul>	<ul style="list-style-type: none"> <li>• Scheduled for last quarter of this year</li> </ul>	
<b>Research</b>	<ul style="list-style-type: none"> <li>• Research needs analysis</li> </ul>	<ul style="list-style-type: none"> <li>• Coordinated with PI visit</li> </ul>	(refer to matrix)
	<ul style="list-style-type: none"> <li>• 2 research proposals developed</li> </ul>	<ul style="list-style-type: none"> <li>• Proposals developed and submitted for ESA funding</li> </ul>	<ul style="list-style-type: none"> <li>• RWSA O&amp;M submitted to UNDP-RWSG-SA</li> <li>• OD of Region 5 and 8 submitted to UNICEF</li> </ul>
<b>Special Projects</b>			
<ul style="list-style-type: none"> <li>• UNDP-PHI</li> </ul>	<ul style="list-style-type: none"> <li>• 90 BWSA's organized by September to serve at least 1200 households</li> </ul>	<ul style="list-style-type: none"> <li>• 61 BWSAs organized to date to serve 7,422 households</li> </ul>	<ul style="list-style-type: none"> <li>• The need for level II and III systems were addressed expanding the no. of households served but limiting the areas covered (with prior consultation with DILG)</li> </ul>
<ul style="list-style-type: none"> <li>• Case Studies on 2 Water Districts</li> </ul>	<ul style="list-style-type: none"> <li>• 2 case studies</li> </ul>	<ul style="list-style-type: none"> <li>• Final report is prepared for printing</li> </ul>	<ul style="list-style-type: none"> <li>• Draft report has been circulated for comments</li> </ul>

<ul style="list-style-type: none"> <li>National NGO Conference on Water Supply and Sanitation</li> </ul>	<ul style="list-style-type: none"> <li>Funding for the Conference</li> </ul>	<ul style="list-style-type: none"> <li>P100,000 was solicited from UNICEF for this activity</li> </ul>	<ul style="list-style-type: none"> <li>The PCs adopted the Theme: NGO's in Action: Filling the Gaps! Target Date: Oct. 8</li> </ul>
<ul style="list-style-type: none"> <li>Round Table Discussion on Sector Policies</li> </ul>	<ul style="list-style-type: none"> <li>After the NGO Conference</li> </ul>		<ul style="list-style-type: none"> <li>No funding for this from ESA</li> </ul>
<ul style="list-style-type: none"> <li>Translation of Health Modules from English to 3 local dialects</li> </ul>	<ul style="list-style-type: none"> <li>Tagalog, Cebuano and Ilocano translations</li> </ul>	<ul style="list-style-type: none"> <li>Still being translated</li> </ul>	<ul style="list-style-type: none"> <li>This was funded by UNICEF</li> </ul>
<ul style="list-style-type: none"> <li>Documentation of 2 LGU-implemented Watsan projects</li> </ul>	<ul style="list-style-type: none"> <li>Region V and VIII</li> </ul>	<ul style="list-style-type: none"> <li>Funding arrangements are being discussed with UNICEF</li> </ul>	<ul style="list-style-type: none"> <li>Proposals were submitted by 3 PIs which were later passed to UNICEF for consideration</li> </ul>
<ul style="list-style-type: none"> <li>Inventory of available Water Supply and Sanitation Technologies</li> </ul>	<ul style="list-style-type: none"> <li>A compilation for sale to LGUs and NGOs</li> </ul>	<ul style="list-style-type: none"> <li>A proposal for seed capital was submitted to UNDP-RWSG-EAP</li> </ul>	<ul style="list-style-type: none"> <li>No formal response yet</li> </ul>
<b>Foreign Missions</b>			
<ul style="list-style-type: none"> <li>IHE visit to ITN</li> </ul>	<ul style="list-style-type: none"> <li>April and November</li> </ul>	<ul style="list-style-type: none"> <li>2 IHE Consultants joined the ITN Teambuilding Workshop in April</li> </ul>	<ul style="list-style-type: none"> <li>IHE will continue to provide support to ITN in terms of:                             <ol style="list-style-type: none"> <li>Strategic Direction</li> <li>Ensuring quality outputs</li> <li>Marketing of ITN to other ESAs</li> </ol> </li> </ul>

**Others:**

- The Case Studies made by ITN thru PARTCO is going to be published by UNDP. Ms. Villaluna is also expected to present this paper in the WEDC Conference in New Delhi on September 9-13. UNDP-RWSG-EAP may fund her participation.
- Mr. Maarten Blockland invited Ms. Villaluna to join the UNDP Symposium on Water Sector Capacity Building in Delft, The Netherlands on December 4 to 6, 1996. He is also organizing the trip in such a way that would link ITN to other possible funding agencies in the Netherlands.

3. The Water and Sanitation Collaborative Council, based in the WHO Office in Geneva, is organizing an international forum in 1997 in Manila. ITN has expressed interest to help in the preparatory work for the said Conference which is expected to bring in 200-250 Watsan experts from 76 countries. NEDA is expected to chair the steering committee with ITN possibly coordinating the secretariat for NEDA.
4. A 5-year Strategic Planning Workshop is being organized with the coordinators of the Participating Institutions on August 26-31, possibly in Tagaytay or Subic. The RWSG- Country Representative committed to attend. We are still expecting possible UNICEF participation.
5. A study series is being developed to help popularize the technical reports of ITN or its Pls. This is to be used as a marketing tool and discussion paper for the sector.
6. A Manual of Operations have been drafted for NCC approval. This policies shall govern the operations of the Network Center once approved by the NCC.
7. The RNE approved the budget for a Financial Systems Diagnosis and Installation charge to the contingency fund. This is a total of P82,000.00 including out-of-pocket cost. The manual prepared by OPTIMA, once approved by the NCC shall govern the financial operations of the organization.
8. The Financial Report for 1992 has finally been submitted by Mr. Felix Domingo and Ms. Gloria Velasquez, ITN Internal Auditor. They are still working on the 1993-1995 Financial Statement.
9. An External Audited Financial Report is being required by other potential funding partners such as USAID and Foundation for Philippine Environment. Proposals for the external audit ranges from P25,000 to P35,000 per year. ITN is exploring the possibility of RNE supporting the 3-year external audit cost, to be charged to project contingencies.
10. ITN (through the ED and the OD Specialist) was chosen as resource persons in the national workshop on the use of training modules for women, water supply and sanitation. The module was developed by the United Nations Economic and Social Commission for Asia and the Pacific (ESCAP). The workshop will be on October 21-25, 1996. Approximately 30 trainers will participate in the workshop.
11. ITN has now a newly installed E-mail facility to facilitate information exchange both locally and globally.
12. ITN is now able to provide for SSS benefits to its employees. Enrolment for Pag-ibig fund is already being explored.

## **VII. General Plans for July 1996 to December 1996**

### **A. Networking**

#### Purpose

- a) To help improve coordination of sector activities among the implementing agencies.
- b) To provide opportunities for the NGO's academe, consulting firms, sector professionals and students to determine how they can support the needs of the sector individually or as a group.

Objectives	Activities	Timeframe
To strengthen coordination among PIs through collaborative programs and projects	<ul style="list-style-type: none"> <li>PI visits</li> <li>ID of on-going and future programs and activities that could be enhanced through network participation</li> </ul>	<ul style="list-style-type: none"> <li>August - September</li> <li>July - December</li> </ul>
To expand the organizational reach and capacities of the ITN Network by campaigning for increased membership	<ul style="list-style-type: none"> <li>network promotion</li> <li>updating on the current network members</li> <li>2nd National NGO Conference</li> <li>NCC expansion to include NEDA</li> <li>regional hub formation in either Luzon or Visayas</li> </ul>	<ul style="list-style-type: none"> <li>July - December</li> <li>July - December</li> <li>October 8</li> <li>August</li> <li>October - December</li> </ul>
To establish and strengthen ITN's international linkages and promote global response to watsan issues and concerns	<ul style="list-style-type: none"> <li>participation in int'l fora                             <ul style="list-style-type: none"> <li>- WEDC Conference, India</li> <li>- UNDP Symposium, Delft</li> </ul> </li> <li>Communication exchange                             <ul style="list-style-type: none"> <li>- newsletters</li> <li>- publications</li> <li>- email</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>September 9-13</li> <li>December 4-7</li> <li>September, December</li> <li>July - December</li> </ul>

B. Organization and Research Development

Purpose:

- a) To assist present and future network members in capacity-building through training, research, fund-sourcing, human resources development and strengthening of managerial systems.
- b) To create an enabling environment with appropriate policy and legal frameworks.

Objectives	Strategies	Timeframe
To regularly assess the training and research needs of sector institutions to continuously come up with responsive capacity-building activities	<ul style="list-style-type: none"> <li>TNA</li> <li>RNA</li> <li>ID of training and research agenda of the network for next five years</li> </ul>	<ul style="list-style-type: none"> <li>August</li> <li>August</li> <li>August</li> </ul>

<p>To provide training programs, develop IEC materials, offer consultancy services, and undertake research on the different aspects of water supply and sanitation</p>	<ul style="list-style-type: none"> <li>• workshop on strategic planning for the network members</li> <li>• organizational diagnosis of regions V and VIII</li> <li>• translation of the health sounds/slides into three major dialects</li> <li>• production of the ITN study series on signification watsan issues and approaches                         <ul style="list-style-type: none"> <li>- case study of two Phil. WDs in providing services to poor communities</li> <li>- case study on the O&amp;M of Levels I&amp;II WS delivery by RWSAs</li> <li>- highlights of the evaluation of IDWSSD</li> <li>- case study on LGU-managed water and sanitation systems</li> </ul> </li> <li>• Filling the gap: the NGO experience in watsan</li> <li>• case study on the JVOFI-WD community waterworks project</li> <li>• development of manual for trainers</li> </ul>	<ul style="list-style-type: none"> <li>• August 26-31</li> <li>• October - December</li> <li>• July - September</li> <li>• July - December</li> <li>• August</li> <li>• October</li> <li>• November</li> <li>• October</li> </ul>
<p>To disseminate, promote and market the network's collective expertise in capacity-building and sector development activities</p>	<ul style="list-style-type: none"> <li>• production/distribution of the ITN training brochure and catalogue</li> <li>• accreditation of ITN's training programs in appropriate government bodies</li> <li>• orientation and action-planning workshop for the regional hubs</li> <li>• social marketing and media campaigns</li> </ul>	<ul style="list-style-type: none"> <li>• July - December</li> <li>• July - December</li> <li>• November - December</li> <li>• July - December</li> </ul>

C. Information Management and Advocacy

Purpose:

- a) To advocate for reforms in the sector that will improve the delivery of water supply and sanitation services to Filipino communities.
- b) To manage information systems to make it more responsive to the network needs.

Objectives	Strategies	Timeframe
To develop a medium-term advocacy and campaign plan to provide an over-all framework and information management system	<ul style="list-style-type: none"> <li>• drafting of and advocacy plan for finalization at the strategic planning workshop</li> </ul>	<ul style="list-style-type: none"> <li>• August</li> </ul>
To source and disseminate information that will cater to the needs of the different sector institutions	<ul style="list-style-type: none"> <li>• ITN newsletter</li> <li>• photo exhibit</li> <li>• two-minute TV messages</li> <li>• sourcing of relevant literature</li> <li>• seminar on lessons learned: sharing selected ITN case studies</li> <li>• compilation of laws/documents on water and sanitation</li> <li>• preliminary analysis and critique on selected watsan concerns</li> </ul>	<ul style="list-style-type: none"> <li>• trimestral publication (September &amp; December)</li> <li>• October - December</li> <li>• October - December</li> <li>• April - December</li> <li>• December</li> <li>• December</li> <li>• December</li> </ul>
To provide for a systematic, efficient and effective information center that shall support sector needs and network operations	<ul style="list-style-type: none"> <li>• updating of the union catalog database</li> <li>• setting up and maintaining and expert and institutions database for Philippine watsan concerns</li> <li>• linking up with local and international information networks</li> <li>• coordinating and assisting the librarians of the network members in organizing, managing the ITN set of books</li> <li>• production of a library manual of operation</li> </ul>	<ul style="list-style-type: none"> <li>• July - December</li> <li>• July - December</li> <li>• July - December</li> <li>• July - December</li> <li>• December</li> </ul>

#### D. Special Projets

##### Purpose:

- To assist the NC in generating income towards network sustainability.
- To test new technologies and approaches that could assist in sector development.
- To facilitate assistance to the Network members in terms of resource mobilization and resource sharing.

Objectives	Strategies	Timeframe
To set up a resource mobilization plan to map out resource generating schemes towards financial sustainability	<ul style="list-style-type: none"> <li>• prepare a draft plan for finalization and approval at the strategic planning workshop</li> </ul>	<ul style="list-style-type: none"> <li>• August</li> </ul>

To generate and facilitate resources for the center and its members	<ul style="list-style-type: none"> <li>• coordination and social marketing with possible donor agencies</li> </ul>	<ul style="list-style-type: none"> <li>• August - December</li> </ul>
To conceptualize, manage and implement network projects that are aimed to contribute significantly to the sector	<ul style="list-style-type: none"> <li>• overseeing the UNDP sub-contract</li> <li>• proposal development and fund sourcing for: <ul style="list-style-type: none"> <li>- inventory of appropriate technologies for water supply and sanitation in the Philippines</li> <li>- setting up of pro-active water potability monitoring systems in selected areas</li> <li>- promotion of appropriate and sustainable sanitation and waste mgt. technologies and approaches</li> <li>- health and hygiene education program in selected areas</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Sept. 1995 - Oct. 1996</li> <li>• July - December</li> </ul>



## GLOSSARY OF TERMS

<b>APW</b>	-	Assessment and Planning Workshop
<b>BWSA</b>	-	Barangay Waterworks and Sanitation Association
<b>CDS-ISIS</b>	-	Computer Documentation System - Integrated Set of Information System
<b>CSC</b>	-	Civil Service Commission
<b>IHE</b>	-	International Institute for Infrastructure, Hydraulics and Environmental Engineering
<b>LGA</b>	-	Local Government Academy
<b>PI</b>	-	Participating Institutions
<b>NC</b>	-	Network Center
<b>NCC</b>	-	Network Coordinating Council
<b>NEDA</b>	-	National Economic and Development Authority
<b>NGO</b>	-	Non-Government Organization
<b>O &amp; M</b>	-	Operation and Maintenance
<b>NGA</b>	-	National Government Agency
<b>RWSA</b>	-	Rural Waterworks and Sanitation Associations
<b>RWSG-EAP</b>	-	Rural Water Supply Group for East Asia and the Pacific
<b>WATSAN</b>	-	Water Supply and Sanitation
<b>WG</b>	-	Working Group
<b>UCD</b>	-	Union Catalog Database
<b>UNICEF</b>	-	United Nations Children's Fund

**Results of PI Visits**

			<b>Assessment</b>		
1. JVO	Mr. Nebrida Ms. Buenavista 5/8/1996 10-12 am	1. ITN VMGO does not conflict with new org. thrust 2. Need for ITN to provide more training for PIs 3. Unwise use of ITN resources 4. Org. problems made PIs wary 5. Setting up of reg hub is not feasible due to limited support from other NGOs in WATSAN	1. some materials & equipment were not included in the NC inventory 2. use of library materials very limited. Some materials are not used.	submitted	submitted
2. SLU	Fr. Parijs Engr. Buhangin 5/10/1996 2-5 pm	1. Need to mobilize efforts to push for incorporation of Approtech courses by other eng'g schools in Baguio 2. Lack of financial support from other partner institutions 3. Need for information dissemination of WATSAN project experiences 4. Maximizing institutional thru collab efforts in monitoring, evaluation and documentation with ITN	Library books & materials were integrated into the main catalogue only in summer '96 Equipment are well-used	not yet submitted	not yet submitted
3. KMK	Dr. Capistrano 5/27/1996 2-5 pm	1. Committed for free use of air time in TV show for WATSAN ads (8:30 - 9:30 am ) 2. Lack of participation with ITN bec. expectations with the previous ED were not met 3. Program of KMK includes: a. Disaster preparedness program b. community-based Primary Health & Envi Care c. Urban Primary Health & Enviromental Care d. Primary Mental Health Care 4. Funding comes from CIDA, SC-UK, UNICEF, local donors	Equipments well-used CO modules were adapted to suit KMK clientele	submitted	submitted
4. KPPF	Ms. Bagasao Ms. Libatique 6/04/1996 10-12 am	1. Identified the need for ITN to clarify ITN-PI relationship 2. Weak advocacy efforts of ITN 3. Organizational problems affect delivery of network services 4. ITN needs network strengthening 5. Network should consolidate expertise to strengthen sector 6. ITN should facilitate	1. to be scheduled	not yet submitted	not yet submitted

		<p>information/resources exchange</p> <p>7. ITN should do PR work to increase visibility</p> <p>8. ITN to compile all laws/ documents as a project and do policy analysis</p> <p>9. Suggested that ITN could explore private company-sponsored tapstands, toilets</p> <p>10. ITN should not replace the PIs in providing direct services</p> <p>11. ITN should help revive TsTF</p>			
5. UP-CPH	<p>Dean Chan</p> <p>5/28/1996</p> <p>10-12 am</p>	<p>1. heads of PI did not achieve closer relations/personal level</p> <p>2. no tna and impact assessment of ITN trainings</p> <p>3. lack of focus for ITN</p> <p>4. availability of technical expertise in CPH for ITN-related projects</p> <p>5. Monitoring of drinking water potability-possible project for ITN</p> <p>ITN should push for institutionalization for this thru a permanent structure probably, thru RSIs</p> <p>6. Signified membership in TWG, RWG</p> <p>7. ITN could explore funding support thru Ms. Maclaine, the AusAid rep in DOH</p>	to be scheduled	not yet submitted	not yet submitted
6. USC-WRC	<p>Mr. Concepcion</p> <p>Ms. Jumaw-as</p> <p>Engr. Jaque</p> <p>Engr. Muring</p> <p>6/14/1996</p> <p>10-12 am</p>	<p>1. lack of documentation of project experiences in WATSAN</p> <p>2. lack of WRC manpower if it be considered as seat of regional hub- not a priority</p> <p>3. need for advocacy &amp; training for backyard drillers</p>	1. well-used & well-maintained	not yet submitted	not yet submitted
7. DPWH-PMO	<p>Dir. Marvilla</p> <p>Engr. Siao</p> <p>Engr. Gacusana</p> <p>6/18/1996</p> <p>10-12 am</p>	<p>1. Identified the lack of a regular CO program for BWSAs</p> <p>2. no IRR for NEDA res. #4- creates problems in the field</p> <p>3. Issue on the evaluation of LGU capability was raised bec. NEDA wants them to work thru LGUs</p>	all materials & equipment were damaged caused by a fire	not yet submitted	not yet submitted
8. TIP	<p>Dr. Mario Herrera</p> <p>Engr. Mendoza</p> <p>Ms. Corpuz</p> <p>6/18/1996</p>	<p>1. ITN concepts have been integrated into the SE curriculum</p> <p>2. follow-up proposal for waste water treatment plant</p>	<p>1. non-functional computer</p> <p>2. all materials &amp; equipment are</p>	not yet submitted	not yet submitted

	2-5 pm	submitted to ITN	well-maintained 3. Has separate ITN Office		
9. NU	Dean Coloma Ms. Cabacungan Ms. Falconit 6/22/1996 2 - 5 pm	<ol style="list-style-type: none"> <li>1. Courses in WATSAN are integrated into their SE Curr.</li> <li>2. Strengthen ITN-NU collab thru <ol style="list-style-type: none"> <li>a. funding thesis proposals on WATSAN</li> <li>b. ITN trainings in schools such as NU</li> <li>c. continuous information exchange</li> </ol> </li> <li>3. ITN participation re curr. revision thru PATE since NU, TIP, UP are members</li> <li>4. ITN assistance to document experiences in WATSAN</li> <li>5. ITN should explore accreditation at PRC</li> </ol>	to be scheduled	not yet submitted	not yet submitted
10. UP-CE	Dean Vea Engr. Gregorio 6/28/1996 3 - 5 pm	<ol style="list-style-type: none"> <li>1. ITN participation in the PATE consultative congress</li> <li>2. ITN participation in the consultation meeting for the water supply sector study</li> <li>3. Resource of UPCE as a network member: <ol style="list-style-type: none"> <li>a. research-hard technology</li> <li>b. new technology in WATSAN</li> </ol> </li> <li>4. ITN should train LGUs and do policy studies</li> </ol>	to be scheduled	not yet submitted	not yet submitted
11. DOH-EHS	Dr. Villaverde Engr. Sabandeja 7/05/1996	<ol style="list-style-type: none"> <li>1. ITN can assist in updating WATSAN data</li> <li>2. ITN can assist in documenting WATSAN activities</li> <li>3. Information dissemination of researches done is limited- an area where ITN can help</li> <li>4. ITN membership in IACEH WG on water</li> <li>5. ITN participation in Small Towns' project can be thru a partnership w/ LWUA-DOH</li> <li>6. Availability of health &amp; hygiene mats. at DOH- it only needs reproduction/refomattng</li> <li>7. Policy area of ITN is to look into the formalization of the RSI course with DOH</li> <li>8. ITN can input in the writeshop for the manual</li> <li>9. DOH sets standards &amp; guidelines on water quality</li> </ol>	to be scheduled	not yet submitted	not yet submitted

		monitoring- ITN could help increase awareness on the role of WDs/LGUs in implementing such policies			
12. PARTCO	Mr. Ilagan Prof. Maslang 6/7/1996 2-4 pm	1. PARTCO can help ITN in its research & other training activities 2. ITN should concern itself w/ policy researches	na	not yet submitted	not yet submitted

INTERNATIONAL TRAINING NETWORK (PHILS.)

*Disbursement Report*

For the five-month period ended June 30, 1996

Item	Budget (a)	Total disbursed including reporting period (b)	Remaining Budget a - b = c
<b>Personnel Cost</b>			
Honorarium of TNC Personnel	275,500.00	69,504.25	205,995.75
Honorarium of NCC Member	81,000.00	9,000.00	72,000.00
Salaries of Direct Hires	1,148,000.00	283,229.04	864,770.96
Trans.allowance of Project Coordinators	46,600.00	5,547.50	41,052.50
Representation Expenses	200,090.00	80,517.81	119,572.19
Other Personnel Cost (Benefits/RATA)	277,900.00	36,319.80	241,580.20
Honorarium of Regional Hub Coordinator	48,700.00	-	48,700.00
<b>Sub Total</b>	<b>2,077,790.00</b>	<b>484,118.40</b>	<b>1,593,671.60</b>
<b>Visiting, Lecturers, Advisers, Consultants</b>			
<b>Sub Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Travel and DSA-National</b>			
Per Diem	30,000.00	23,700.00	6,300.00
Gasoline and Oil	24,000.00	7,801.60	16,198.40
Transportation Fare	50,000.00	18,029.00	31,971.00
Other Incidental Expenses	5,000.00	303.75	4,696.25
<b>Sub Total</b>	<b>109,000.00</b>	<b>49,834.35</b>	<b>59,165.65</b>
<b>Equipment and Accessories</b>			
Purchase of Equipment	150,000.00	66,070.00	83,930.00
Repairs and Maintenance	110,000.00	61,813.21	48,186.79
Equipment for PI's	-	-	-
Purchase of Equipment	240,000.00	-	240,000.00
<b>Sub Total</b>	<b>500,000.00</b>	<b>127,883.21</b>	<b>372,116.79</b>

*Handwritten signature and initials*

<b>Communication and other Supplies</b>			
Fax	24,000.00	11,504.02	12,495.98
Postage	34,900.00	13,775.95	21,124.05
Telephone	24,000.00	11,167.36	12,832.64
Cable Services			-
Office Supplies /Others	40,000.00	35,860.25	4,139.75
<b>Sub Total</b>	<b>122,900.00</b>	<b>72,307.58</b>	<b>50,592.42</b>
<b>Training Courses Subsistence</b>			
National TWG Activities	14,200.00		14,200.00
Regional TWG Activities	43,200.00		43,200.00
<b>Sub Total</b>	<b>57,400.00</b>		<b>57,400.00</b>
<b>Training Implementation</b>			
Supplies and Materials	12,500.00		12,500.00
Transportation Expenses	24,000.00		24,000.00
Meals	45,000.00		45,000.00
Communications	1,000.00		1,000.00
Honorarium of Lecturers	40,000.00		40,000.00
Other expenses	1,200.00		1,200.00
<b>Sub Total</b>	<b>123,700.00</b>		<b>123,700.00</b>
<b>Production of Trng.&amp;Info.Mtrls.</b>			
MPD Working Group	8,800.00		8,800.00
Newsletter Production	90,000.00	28,000.00	62,000.00
Press Releases	10,000.00		10,000.00
Revision/Production <i>Photo exhibit</i>	40,000.00		40,000.00
Installation	17,500.00		17,500.00
Production of Trng.Manuals	30,000.00		30,000.00
Production of Trng.catalogues	-		-
Supplies and Materials	10,000.00		10,000.00
<b>Sub Total</b>	<b>206,300.00</b>	<b>28,000.00</b>	<b>178,300.00</b>

*held 900 K*

<b>Library/Documentation</b>	-		-
Technical committee Meeting	8,400.00		8,400.00
National Meeting	18,520.00		18,520.00
* Union caatalogue Database	75,000.00		75,000.00
Books	20,000.00	200.00	19,800.00
<b>Research Activities</b>			
Meals	20,960.00	-	20,960.00
Transportation	2,000.00	-	2,000.00
Dissemination Workshop	-	-	-
Revolving Fund for Research	40,000.00	-	40,000.00
<b>Sub Total</b>			
		56,000.00	
<b>Total</b>	<u>3,729,569.00</u>	<u>1,879,893.58</u>	<u>1,849,675.46</u>

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